

Management committee 13-12-22

Present: Fiona Davey, Kate Holmes, Martin Wiseman, Steve Wootton

Apologies: Vicky Coyle, Alan Jackson

Item	Notes	Person responsible	Deadline
Minutes of the last meeting	<p>Actions</p> <p>Nutrition Society Expression of Interest SAW and AAJ will resume this to work on the feedback from the core group when AAJ has returned.</p> <p>1-pager for PCUK and engaging with site-specific charities in general This is an outstanding action for SAW and VC. SAW has written a first draft and will send to VC for further input</p> <p>Liaison committee SAW and AAJ had discussed offline amendments to be made to the document proposing the liaison committee. Further edits will be made to ensure the different issues are not conflated. The committee is intended to bring together influential people who can advise us, and help to influence at a national/international level. It is to be decided whether the same group would also advise ICONIC.</p> <p>Annual report FD previously circulated a suggested allocation for completing an annual report. All to confirm that they can complete their allocated sections. A deadline is to be decided.</p> <p>FD to edit JDs of Chair/Deputy Chair to reflect succession planning decisions.</p> <p>Judith Williamson SAW is arranging a meeting for after New Year to discuss potential engagement with PPIE with the BRCs and to work with us on fundraising to support PPIE</p>	<p>SAW/VC</p> <p>SAW/AAJ</p> <p>All</p> <p>FD</p>	<p>24/1/23</p> <p>24/1/23</p> <p>31/12/22</p> <p>20/1/23</p>

	<p>activities. We will also include Chris Stock from Southampton in these discussions.</p> <p>Graduate projects with NOCRI The graduates will choose their projects in early 2023 so we will know soon whether the scoping exercise has been taken on.</p> <p>PCUK committee Confirm with VC that she is happy to join steering group Confirm who will be needed at the workshop in May</p>	FD	31/12/22
WCRF partnership	<p>The MOU with WCRF outlines the plans for future collaborative projects. Before we take on anything new, we need to clarify remaining objectives in each of the existing task groups. The suggestion was made to focus on medical education.</p> <p>FAQs resource The Collaboration would like higher visibility on the resource hosted on the WCRF website.</p> <p>Action: circulate summary of partnership activities to KH for reference for NOCRI.</p>	FD	20/1/23
BDA Obesity group	<p>SAW and FD spoke this morning with Adrian Brown, Chair of the BDA Obesity Group, who was introduced by Lucy Eldridge. The group has about 400 members and it is a common concern about how patients with obesity are managed in oncology and screened for nutritional risk. He has been invited to join the Toolkit group and to link up with Shelly Coe whose work focuses on this area.</p>		
ICONIC	<p>ICONIC was represented at the WCC in Japan and delivered a symposium. Work was presented on prehabilitation, CTYA and children and school feeding.</p> <p>We are hoping to set up a meeting for AAJ and Mike Rogers.</p>		
Cross working meeting	<p>A meeting was held in November. Not all of the work stream leads could attend, but most were represented.</p> <p>The key agreement for the work streams was that they need to agree clear deliverables for the year.</p> <p>Platform-style approaches were discussed as a way to deliver studies within the NIHR infrastructure and an opportunity for the work streams to collaborate.</p>		
Toolkit work stream	<p>The group has a half day workshop booked for 6th February which will be a chance to work together to</p>		

	<p>develop the principles of developing guidance on screening and assessment.</p> <p>FD will approach WCRF to see if a room is available for the meeting.</p>		
Population Health	<p>Following her retirement, Prof Annie Anderson has decided to step down as the Chair of the work stream but will remain a member and will be able to offer guidance to the future chair. The current deputy, Prof Amanda Cross was approached to take over but does not have the capacity. Prof John Saxton and Dr Rebecca Beeken have been suggested as potential co-chairs.</p> <p>The group's main focus has been the FORALL study. This was taken to the NCRI study group in November and received positive feedback, which was circulated to the management committee. This will be submitted to the RFPB call in March.</p>		
Molecular Mechanisms	<p>The group had a meeting specifically about the CRUK Biology to Prevention award and received guidance from Prof Karen Brown. James Thorne may be preparing a proposal for this programme.</p> <p>AAJ will be having a discussion with VC about potential routes for engagement with CRUK.</p>		
LWBC	<p>LWBC had a meeting about platform trials and the possible methodologies in nutrition studies. Maria Pufulete is a methodologist and has experience in this area.</p> <p>MP is also continuing with the analysis from the prehabilitation FOI request and the group is supporting her with drafting the publications. One will be aimed at the health care professional community and one at health care managers.</p> <p>A meeting has been set up with the Centre for Perioperative Care for January to discuss working together on nutrition guidelines.</p>		
Professionals	<p>Lucy Eldridge and Elisa Mills will be co-leading the work stream. Former members were approached to confirm their membership. The group seeks guidance from the refreshed strategy to inform their future priorities.</p>		
AOB representation on Executive Committee	<p>As Clare Shaw has retired from her substantive post, she will be stepping down from the role of representing professional bodies on the Executive Committee but will remain a member as the LWBC co-chair. The committee needs to decide how the representation of groups will be implemented and who may be appropriate to fill this role.</p>		