

Tuesday 20th September 2022 10am-12pm

Attendees: Vicky Coyle, Fiona Davey, Alan Jackson, Sion Parry, Martin Wiseman, Steve Wootton, Josune Olza Meneses

Apologies: Rachel Marklew, Karen Pheko

| Item | Notes | Person responsible | Deadline |
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| Minutes | The minutes of the last meeting were approved. Action: Upload to website | FD | |
| Actions | BDA Clare Shaw is taking responsibility for exploring the opportunity to formally partner with the BDA. The Nutritional Terminology meeting has been scheduled for 31 st . October | | |
| | SP will support the Collaboration in approaching BRCs to see which of those with relevant themes might be interested in working with the Collaboration. They will start by sending out letters to BRCs that are already involved with TRCs and then approach new potential members. | | |
| PPIE | Steve has reached out to ECPC Chair but hasn't heard back yet. Judith Williamson, who is part of the patient engagement and involvement group within NIHR, has agreed to work with us. She has agreed to help us put together a fundraising bid for the PPIE activity. An engagement related activity with the WCRF/BDA FAQs has also been proposed. | | |
| Matters arising | Nutrition Society EOI The EOI needs to be more explicit about the deliverables of the group with an action plan. Possible direction for the group includes bringing prehabilitation into the core of practice and having a research agenda that informs the nutrition component of prehabilitation in a meaningful way. "identify the mechanisms by which nutrition and exercise therapy prior to and during treatment improves resilience and response to treatment". The group can also contribute towards developing a Quality Assurance Framework. Action: AAJ MJW and SAW to meet with proposed SIG core members. | | |

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| Annual report | <p>ICONIC has published an annual report which has been circulated to the committee. The Collaboration should prepare a similarly styled report to reflect on its progress.</p> <p>Action: Draft structure of report</p> | FD | |
| NIHR infrastructure | <p>The Collaboration can continue strengthen ties with the DART and Oncology TRC. A cross-TRC meeting is being discussed within NOCRI, where the chairs of the TRCs will meet to discuss the potential for cross-TRC projects and sharing resources etc.</p> <p>Action: SP to discuss with KH.</p> | | |
| CTYA/ICONIC | <p>New leadership has now taken over the CTYA work stream. The current priorities of the CTYA element of ICONIC are</p> <ul style="list-style-type: none"> - Develop guidance on clinical care - Gap analysis and scoping review on activities in high income countries - Gap analysis and scoping review on LMIC. | | |
| Charities | <p>Pancreatic Cancer UK requested a meeting with the Collaboration to explore opportunities to work together. Before the meeting we need to decide what we would anticipate out of this partnership and how it would fit in with our existing agenda.</p> | | |
| Chair transition | <p><i>VC joined the meeting</i></p> <p>The Collaboration is entering a new phase and needs to explore what support might be needed to shift from its initial phase of identifying and setting up work streams to developing more focused priorities.</p> <p>These priorities were suggested going forwards</p> <ul style="list-style-type: none"> - Developing a quality assurance framework for nutrition related measures ('toolkit') - Prehabilitation – addressing the gaps in the evidence base, especially mechanistic work. Understanding why being undernourished and underfit affects response to prehabilitation. - CTYA evidence gaps - Developing the sustainability of the Collaboration | | |
| Executive Committee | <p>Agenda and priorities for the meeting:</p> <p>Nature of moving to impact-focused strategy</p> <p>WCRF partnership</p> <p>Nutrition Society – research focus on mechanisms</p> <p>Approach to charity partnerships</p> <p>Senior advisory liaison committee to bring guidance to the Collaboration and ICONIC</p> <p>Southampton BRC engagement</p> | | |
| Southampton BRC | <p>Action: Organise meeting for VC with MG to run through expectations between UHS/Collaboration and future oversight.</p> | FD | |

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| NIHR graduate projects | <p>SP has put forward a mapping exercise for the NIHR infrastructure and funding programmes. The intention is to take this further and use the analysis more widely, and using it as a framework to identify research gaps. Jessica Goddard will be taking over on this project.</p> <p>There has never been a standardised approach to mapping and scoping. NOCRI is currently recruiting a portfolio analyst who will put forward SOPs for these projects. It will be a tasks on the analyst's job list for the next 6 months if a graduate trainee doesn't pick the project.</p> | | |
| WCRF partnership | <p>The Nutrition and Cancer FAQs have now been published on the WCRF website. The task group will be working to promote these across the next few months and will be evaluating the use of the pages.</p> | | |
| Work stream updates | <p>The 'FORALL' study of the Population Health work stream is continuing with its initial PPIE work with the local community. They are still aiming for the January RFPB deadline.</p> <p>No other work stream meetings took place in August.</p> | | |
| ICONIC | <p>ICONIC is developing and offering training courses in key areas for professionals.</p> <p>Some support has been received from WCRF to develop a quality assurance framework across a number of activities. They will focus on anthropometry and will set up centres of excellence for training in Ghana in the first instance. One in a clinic for cancer patients, one in a school relating to the school meals agenda, and one in a university relating to agriculture and food.</p> <p>They are also in the process of training centres to offer prehabilitation as a team which would be led by a senior nurse.</p> | | |