

NIHR Cancer and Nutrition Collaboration Management Committee meeting

Thursday 21st October 2021, 11am-1pm

Attendees: Sam Ahmedzai, Fiona Davey, Kate Holmes (11-12), Alan Jackson, Josune Olza Meneses, Martin Wiseman, Steve Wootton

Apologies: Rachel Marklew, Karen Phekoo

Item	Notes	Person responsible	Deadline
Minutes of the last meeting	<p>Actions to follow up Follow up with NS Schedule meeting for MJW SAW FD re cataloguing</p> <p>Updates SAW has spoken with Clare Shaw about working with the BDA to respond to the ESPEN publication, and Trevor Smith about working with BAPEN, so that an aligned position is produced. Grouping to respond to ESPEN. But we need a formal grouping from the collaboration Action SAW</p> <p>Minutes approved Action: Upload to website</p>	FD	
		FD	26/10/21
PPIE	<p>We had a discussion with WCRF about providing support for the WCRF-related PPIE activities. We prepared a draft proposal in advance of an apparent deadline for their financial planning, which is now no longer an issue. We are now waiting to hear from WCRF about any queries on the proposal and how they wish to move forward.</p> <p>Action: FD to share proposed PPIE budget with MC.</p> <p>Once we have received agreement for funding, we can consider renewing our approach for recruiting a new PPIE lead.</p> <p>Review advert Action: Review role description/advert to be clear that there would be a budget to manage and funding to support the activities</p>	FD	26/10/21
		FD/MJW	3/11/21

<p>Equality and diversity</p>	<p>There is a broad agenda across NIHR on Equality, Diversity and Inclusion and it is important across the board. The Collaboration needs to consider how we address the considerations/concerns around EDI across all aspects of our work.</p> <p>A Race Equality Framework is going through pilot testing with a number of organisations within the NIHR infrastructure. This will be ready in Spring 2022.</p> <p>We have adopted the principles of EDI and it is important for us to say and demonstrate how we have adopted these. The Collaboration must be open to listening to anyone saying that we have not lived up to these standards.</p> <p>In future we need to consider about attracting from diverse backgrounds for all appointments. Adverts must include a statement about EDI and our policy on welcoming and encouraging applications from all parts of society. Action FD MJW</p>		
<p>Oncology TRC</p>	<p>To date the OTRC themes have discussed and considered prehabilitation and nutrition, but it does not feature as a defined entity in the BRC submission process. Angus McNair and Sandy Jack have been invited to prepare a statement about prehabilitation in the broadest context, embracing the pre-treatment, peri-operative, rehabilitative periods and secondary prevention.</p> <p>The Collaboration's association with OTRC has to be more structured around delivering around specific needs.</p> <p>Action: SAW to share document All of the committee to provide feedback</p>	<p>SAW All</p>	<p>22/10/21 29/10/21</p>
<p>Succession planning</p>	<p>The role descriptions were presented at the Executive Committee meeting and it was agreed that we will have a strategic approach to succession planning. No comments have been received so far but the deadline will be extended to 29th October to confirm that they are happy with the documents and plans.</p>		
<p>ICONIC</p>	<p>ICONIC is planning a series of activities with UICC, including a prehabilitation webinar on 7th December.</p> <p>It has made progress in the context of developing capabilities and the capacity building agenda is moving forward in Africa.</p> <p>The team would like to be able to develop something similar to the EPIC programme for Africa, to characterise the relationship between diet, physical</p>		

	<p>activity, and the pattern of cancers. This is a realistic ambition that would attract support and provide a clear purpose to the activities.</p>		
NCRI	<p>Cookery session The cookery session itself and the panel discussion have been filmed and are being edited. Melissa Mogor is now presenting it as the cook instead of Ryan Riley. Two patient representatives have been recruited from WCRF's ambassadors. The session is taking place on November 9th.</p> <p>The Gut Microbiome session chaired by AAJ is also taking place on November 9th. The panel will have a 'dry run' before the event. An idea was put forward to produce a summary report of the discussion for dissemination.</p>		
WCRF partnership	<p>Informed The task group has met and is producing a more detailed time line. The survey to WCRF's health care professional members has been circulated and the group will meet again once the results have been collated.</p> <p>The nutritional guidance resource task group will meet on 1st November. WCRF's health information team have edited the previously translated questions.</p> <p>Education and training The Collaboration and WCRF have a common ambition that doctors and other HCPS should be knowledgeable and competent in providing nutritional care to people with cancer. We have aligned ourselves with developing long term strategic approach with the Association for Nutrition who have developed an undergraduate curriculum for doctors, which has just been published. WCRF is to connect with Association for Nutrition to seek a discussion about the potential for synergy.</p>		
Work streams	<p>Toolkit The Toolkit element of the survey has been taken on by LM and SB. They are producing an outline writing and analysis plan.</p> <p>Molecular Mechanisms The group has agreed to have more frequent meetings. Last week they met as a drafting group for a document to inform themselves and others (i.e. grant giving bodies and committee members) about what sort of models/approaches in exploring cancer are suitable for different kinds of nutritional context. For example, organoid, molecular, whole body study models. This is to structure a perspective of what is necessary in what</p>		

