

### **NIHR Cancer and Nutrition PPIE Lead**

- Can you help us put patients and the public at the heart of our organisation?
- Do you have the vision and dedication to [Patient and Public Involvement and Engagement](#) (PPIE) in research that we are looking for?

The Cancer and Nutrition Collaboration is looking for someone with skills, energy and dedication to lead PPIE in our organisation.

### **Overview**

- We are seeking a PPIE Lead with lived experience of cancer and an interest in nutrition and physical activity to join our team.
- The PPIE Lead represents patients, carers and the public at our Executive Committee and Management Committee meetings, and participation in other working groups as required. The Lead will bring coherence to the various PPIE contributions throughout the project.
- This is a role usually for three years, with a term of one year in the first instance with the opportunity for extension.
- Executive Committee meetings are held three times per year and are responsible for the strategic oversight of our work. These meetings are up to three hours long. Our Management Committee meetings are held on an approximately monthly basis, and are up to two hours long. Meetings are currently held virtually.
- You will receive support from the Project Manager and management committee, and will work with other PPIE members who participate in our work streams.
- Payment is available for participation in the Executive Committee and Management Committee meetings, which is supported by the NIHR Southampton Biomedical Research Centre.
- Deadline for application: Monday 19<sup>th</sup> July 2021

### **Summary of Role**

The PPIE Lead will bring coherence to the existing PPIE activities throughout the Collaboration, and liaise with PPIE panel/work stream members to ensure that their views remain at the centre of its activities. The PPIE lead will attend Executive Committee (every 4 months) and Management Committee (monthly) meetings as well as other appropriate meetings to provide input and advice on PPIE activities throughout the NIHR Cancer and Nutrition Collaboration.

This role provides an exciting opportunity to shape research in cancer and nutrition and strengthen public engagement and awareness of the project.

### **Context and Background**

Initiated in early 2014, the National Institute for Health Research (NIHR) Cancer and Nutrition Collaboration is based at the NIHR Southampton Biomedical Research Centre (BRC) with the aim to engage with stakeholders from different fields to bring

coherence to existing research activities and provide a coordinated framework as a basis for future research into nutrition and cancer.

## **Our mission**

Our mission is to establish a coherent and effective infrastructure to enable the best quality translational research<sup>1</sup> agenda, which will bring nutritional considerations into all aspects of cancer prevention, treatment and care, and to establish mechanisms through which every person and health professional can know and understand how best they can contribute.

## **How PPIE plays a part in our mission**

To achieve this mission, we need patients and the public involved in every aspect of our work, and we are looking for someone with vision and dedication to join us and lead our PPIE activities.

The Collaboration is currently reviewing its structures and ways of working and this is an ideal opportunity to review and revise its PPIE activities. The PPIE Chair will play a pivotal role in developing and implementing new ways of working to ensure that PPIE becomes fully embedded in every aspect of our work.

## **Role Description and responsibilities**

- Represent PPIE viewpoints on the Executive and Management Committee meetings (including p.
- Chair meetings (including preparation and follow up) of the Collaboration's PPIE Panel (up to 4 per year).
- Lead PPIE panel contributions to Collaboration individual work streams and joint initiatives as required. Monitor and support PPIE contributions and review learning and development of group members on an on-going basis
- Assist with recruiting new members to the Panel to ensure a diverse range of voices are heard and, through Panel members, establish links between the Collaboration and patient and community groups.
- Support the Collaboration in developing its public engagement strategy by offering ideas on dissemination of results and resources, and engaging with members of the public.
- Review PPIE and public-facing material on the Collaboration's website - <https://cancerandnutrition.nihr.ac.uk/>
- Respect confidentiality of patient information and documents reviewed
- Representing and supporting viewpoints that may differ from their own personal view

Reimbursement for participation in the Executive and Management Committee meetings and out of pocket expenses (e.g. petrol, transport fare) will be made in line with NIHR guidance (<https://www.nihr.ac.uk/documents/payment-guidance-for-members-of-the-public-considering-involvement-in-research/27372> )

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<sup>1</sup> Translational Research is defined by the European Society for Translational Medicine (EUSTM) as "an interdisciplinary branch of the biomedical field supported by three main pillars: benchside, bedside and community", from laboratory experiments through clinical trials, to therapies, to point-of-care patient applications. The end point of translational research in medicine is the production of a promising new treatment that can be used clinically to benefit patients.

Line manager and reporting: You will receive support from the Project Manager and the Management Committee, and will have access to relevant training through the National Institute for Health Research and Southampton Biomedical Research Centre.

To apply for this post, please send a copy of your CV and a short letter (max 2 pages) setting out why you would like to take up this post and highlighting your relevant skills and experience to [fiona.davey@nhr.ac.uk](mailto:fiona.davey@nhr.ac.uk) Closing date for applications is Monday 19<sup>th</sup> July 2021 at 11.59pm. Interviews are currently scheduled for Tuesday 3<sup>rd</sup> August.